

FUNDRAISING DAYS

October 18th
November 8th
November 29th
T.B.A.

Seaford North
Belvedere Park
Seaford Tigers
Rowellyn Park

October 25th
November 22th
December 6th

Carrum Downs
Carrum/Patterson Lakes
Seaford Saints

Club	Tent Position	Event
Seaford Saints	1	Javelin
Carrum Downs	2	High Jump
Carrum/Patt. Lakes	3	Long Jump
Rowellyn Park	4	Triple Jump
Belvedere Park	5	Discus
Seaford Tigers	6	Canteen / spare
Seaford North	7	Shot Put

Program Saturday Interclubs

Commences 8.30am Sharp

Cancellation

Every attempt will be made to complete all scheduled programs, however in the event of inclement weather, inspection of the grounds will be made at 6.30am and one of the following decisions made:

(A) Team Managers of all clubs will be advised allowing contact by members.

(B) A further inspection and decision made at 8.30am as to the likely commencement of the program.

Cancelled programs will be rescheduled providing time allows.

SET UP / PACK UP DETAILS

Each week people from each club are responsible for all set up procedures at the Centre. Club parents need to arrive at **7.00am- 7.15am** and will assist in set up of all equipment for the days activities. A minimum of 5-6 adults are required to commence the set up with other parents joining in immediately they arrive in the morning. **Set up continues on occasions into the morning so all need to understand that the first event does not herald the end of set up.**

During the morning equipment may be required to be moved or stored away and this continues to be the each clubs responsibility. Pack up as in the past can commence once the equipment in question has been finished with. Parents are requested to pack away equipment when their allocated duty event is completed for the day. Please contact Arena Manager Daryl Groves prior to putting any equipment away.

Equipment must be stored in a neat and tidy manner. The pack up requires an equal amount of helpers who do not depart until all equipment is stored and buildings are secure. The Property Officer **Terry Miller** will assist all clubs and is in attendance to provide all parents with guidance for set up \ pack up duties. It goes without saying that many hands make light work and this is certainly the case with this area of the Centre's activities.

All clubs are also responsible for the control of the interior and exterior conveniences, to make sure both have adequate paper supplies and are in a clean and tidy condition at the end of the day. All tables and chairs in the pavilion also need to be replaced in a tidy manner and if required table tops wiped clean. Interior rubbish bins are to be emptied into the main bins outside. Please report any broken or damaged equipment or fixtures to the Property Manager, Terry Miller immediately. Also any signs of abuse to equipment or vandalism must be reported immediately to a member of the Executive.